## Quote Request Checklist



**Agency Information** 

<b>5</b> /	
Agent Name:	
Agency Name:	
Email Address:	
Phone Number:	
Group Information	
Name:	
Full Addresss:	
Effective Date:	
Is the group a takeover or startup company?	
Disability (Short Term/Long Term)	Life Insurance
<ul> <li>□ Employer contribution amount</li> <li>□ Benefit summary to quote</li> <li>□ Census including:</li> <li>□ Gender</li> <li>□ Date of birth</li> <li>□ Job title</li> <li>□ Salary</li> <li>□ Job class, if applicable</li> <li>□ Elections/Waivers</li> </ul>	<ul> <li>□ Employer contribution amount</li> <li>□ Benefit summary to quote</li> <li>□ Census including</li> <li>□ Gender</li> <li>□ Date of birth</li> <li>□ Salary</li> <li>□ Job class, if applicable</li> <li>□ Elections/Waivers (Contributory)</li> <li>□ Employee/spouse elections and life volumes if quoting voluntary life</li> </ul>
Dental Insurance	Vision Insurance
<ul> <li>□ Employer contribution amount</li> <li>□ Benefit summary to quote</li> <li>□ Census including:</li> <li>□ Gender</li> <li>□ Date of birth</li> <li>□ Job class, if applicable</li> <li>□ Family Status - Elections/Waivers</li> </ul>	☐ Employer contribution amount ☐ Benefit summary to quote ☐ Census including: ☐ Gender ☐ Date of birth ☐ Job class, if applicable ☐ Family Status - Elections/Waivers

Email all quote requests to proposals@financial-designs.com

